

*St Oswald's*

*V.A.*

*Primary*

*School*

*Prospectus*



'Learning and growing hand in hand  
together, following the footsteps of Jesus'

Our Country, Our Language, Our Future  
Ein Gwlad, Ein Hiaith, ein Dyfodol

Headteacher

Mr M. Scale

Chair of  
Governors

Mrs K. Jones



## Welcome

St. Oswald's VA Primary School is a welcoming, vibrant school surrounded by idyllic countryside located in the village of Jeffreyton in Pembrokeshire. At St Oswald's we are proud of the warm and happy atmosphere, which is evident throughout the school. We aim to provide the highest possible quality of education for all our pupils and to do this within a supportive, caring environment, which is grounded in our Christian values and ethos.

Our children are at the heart of every decision we make to ensure that they are happy, enthusiastic, and confident with high aspirations and a passion for learning.

With the partnership of parents, families, governors and our wider school community we aim to nurture a love of learning and create an environment where children can realise their full potential and develop the skills they need to succeed in education and life.

We hope the following pages of our prospectus introduce you to our school and provide you with the information you need. You are very welcome to visit our school so that you can see the school in action and get a feel for what makes our school the successful place it is.

If you have any questions, however big or small, please don't hesitate to contact us and we will do our best to answer your queries.

Mr M. Scale



## St Oswald's V.A. School

2001-2023

St Oswald's Voluntary Aided School was created on September 1<sup>st</sup> 2001 as a result of the amalgamation of the existing schools of Jeffreyton V. C. School and Loveston C. P. School.

As an Aided school, St Oswald's works closely with the Parishes of Jeffreyton and Lawrenny. Children actively participate in Eucharist services which alternate each term between the school and the Parish church in Jeffreyton.

The School has been situated on this site since November 1<sup>st</sup>, 2004. The building itself consists of a purpose built Early Years classroom and three large and well equipped classrooms. In addition the school has a large hall, library and ICT room, which recently has become a fifth classroom as pupil numbers continue to grow.



The school grounds include a wide range of playground and learning areas. There is a beautiful roundhouse and storytelling area.

The school also has a large grassed area and a Multi-Use Games Area for outdoor sports and learning activities.

We also have polytunnels and wildlife areas, which are maintained by a dedicated group of parents.

At St Oswald's we admit children between the ages of three and eleven. The term after their third birthday children can be admitted for part-time Early Years provision and they join the school fulltime in the term after their fourth birthday. In the September after their eleventh birthday most children transfer to Greenhill School, Tenby.

St Oswald's is affiliated to Jeffreyton PlayStation which meets every afternoon 1pm to 3pm in a purpose built facility within the school campus. It provides a range of appropriate activities for pupils from 2-4 years of age and is run by experienced and qualified staff. Most pupils who join the main school have been members of the playgroup and are familiar with the school and staff.

### Staff 2023-2024

#### Teachers

Mrs C. Rees (Acting Deputy  
Headteacher)

Mrs R. Grieve

Mrs M. Arthur

Miss E. Phillips

Miss C. Pearce

### Learning Support Assistants

Mrs D. Barrett

Mrs J. James

Mrs P. Fursse

Mrs C. Jackson

Ms D. Badham

Mr G. James

Miss E. Wyatt (HLTA)

Miss F. Morton (HLTA)

Miss M. John

Mrs J. Butler

#### Administrative Assistant

Mrs J. Harts

#### Cook

Mrs E. Lewis

#### Assistant Cook

Mrs R. Williams

#### Mid day Supervisors

Mrs R. Knox

Mr G. James

Mrs L. Compton

Mrs S. Davies

Mrs B. Phillips

Miss H. Cole

#### Caretaker /Cleaner

Mr G. James

#### Music (Peripatetic staff)

Miss Phillips (Strings)

Miss Harries (Woodwind)

Mr Mayhew ( Percussion)

### St. Oswald's V.A. School

#### Governing Body

#### Foundation Representatives

Mr S. Williams

Mrs J. Cole

Mrs K. Jones

Mrs L. Nicholas

Mrs R. Wilson

Rev S. Brett

Mrs E. Thomas

#### Ex-Officio Representative

Rev. J. Cecil

#### Head teacher Representative

Mr M. Scale

#### LEA Representative

Cllr J. Williams

#### Parent Representative

Mr J. Parkin

#### Staff Representative

Mrs J. Harts

#### Teacher Representative

Mrs C. Rees

#### Additional Community Rep.

Mrs H. Macleod-  
Baikie

## Admissions

Parents seeking a place for their son/ daughter are asked to complete an Application for Admittance to St. Oswald's V.A. School on the Pembrokeshire County Council web site. Applications are considered against the Admissions Policy by the Chair of the Governing Body. Successful applicants are invited to attend an informal induction meeting with the Headteacher and members of the teaching staff prior to their son/ daughter starting school at St Oswald's.

## The Mission Statement of St Oswald's V.A. School

St. Oswald's V. A. School will, through its historic foundation, preserve and develop its religious character in accordance with the principles of the Church in Wales and in partnership with the Church at parish and diocesan level.

St. Oswald's V. A. School aims to serve its community by:

- Providing an education of the highest quality within the context of Christian belief and practice.
- Encouraging an understanding of the meaning and significance of faith
- Promoting Christian values through the experience it offers to all its pupils.
- To ensure that all children develop to their full potential by providing a broad and balanced range of quality learning experiences in accordance with the National Curriculum for Wales.
- To create and maintain a happy and supportive learning environment where everyone has pride in their own success and that of others .
- To value the partnership with parents so that there is a feeling of mutual respect and understanding.
- To develop and maintain a positive relationship with the local communities which allows the school to play a central role in village life.
- To maintain a healthy and safe school environment where pupils and staff feel secure and relaxed.



### Times of opening and closing

Morning sessions: Main gates are opened at 8.40 a.m. Pupils from Breakfast Club join the main school at this time.

3 year olds: - 9.00 a.m. – 11.30 a.m.

Foundation Phase: - 9.00 a.m. – 11.50 a.m.

Key Stage 2: - 9.00 a.m. – 12.05 p.m.

A morning break of 15 minutes is taken by all pupils between 10.30 a.m. - 10.45 a.m. in classes 2,3 4& 5. Class 1 has a 'snack time' that is appropriate to the Foundation Phase timetable.

We encourage pupils to bring fruit to school for break time.

Afternoon sessions: -

Foundation Phase: - 1.00 p.m. – 3.15p.m.

Key Stage 2: - 1.00 p.m. – 3.15 p.m.

A ten-minute break may occur during the afternoon for pupils in Classes 1 & 2.

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### Transport and end of day arrangements

Many pupils are entitled to school transport from the localities.

The Narberth Travel Bus Company is responsible for the transport of pupils; forms requesting transportation are available either from the school or Pembrokeshire County Council. Pupils whose behaviour proves unacceptable on the journey will be excluded from travelling on the bus for a period of time.

### Extra School Provision

The school provides a 'free' Breakfast Club for pupils as part of a scheme promoted by the Welsh Assembly Government. This operates from 8.00 a.m. each day in the school hall. An 'After School Club' operates from the Community Building from 3.15 p.m.- 5.30 p.m. Parents are charged for this session. Application forms for both activities are available from the school office.

A 'Holiday Club' operates from the Community Building during the main school holidays.

### Attendance

At the beginning of each day, pupils settle into activities immediately within each classroom. All pupils are encouraged to be 'independent' and come into the building on their own.

At the end of the day pupils are dismissed to parents from the front doors of the building by class teachers. It is the responsibility of parents to walk with their children to their car. Pupils are not allowed to ride bikes/ skate boards within the car park or playground areas. Children can ride cycles/ bikes along the cycle path under parental supervision or permission ( older pupils only who have passed 'Safe Cycling' course). Protective helmets must be worn at all times.

It is important that as a school we are aware of any unforeseen difficulties that may occur in exceptional circumstances, which may delay the collection or delivery of pupils to school. Please ring the school or email to let staff know of these changes.

Our attendance target for the academic year is 96.5%

## School Uniform

The wearing of school uniform, although optional for primary pupils, is encouraged at St Oswald's to increase the children's sense of belonging and identity. Children are encouraged to wear uniform for school visits in particular to assist identification.

The uniform is:

Sage green sweat shirt/ cardigan

Gold polo shirt

Grey/black trousers/skirts/ jogging bottoms

Black fleece

Black shoes ( not 'black' trainers)

The school logo is embroidered onto the fleeces, polo shirts, cardigans and sweat shirts and was designed by pupils, however it is not compulsory for pupils to have the logo on their clothing.

School uniforms can be directly purchased from Tees RUs in New Hedges, Tenby and from Wheelers Embroidery, Cresselly.

All children **must** bring a change of clothes for P.E.

**All clothing must be clearly marked** with the children's name to assist with identification and limit lost property. Suitable clothing for activities may include: -

Games: jogging bottoms, t- shirt,  
shorts, sweat shirt  
trainers/football boots

Gym, Dance : shorts, t- shirt, trainers

Swimming: towel, appropriate swim  
wear, hat and goggles

Art & craft: an old shirt/apron

Children who do not bring appropriate sports clothing or footwear may miss out on aspects of the physical activities planned for.

## Valuables

In the interest of Health and Safety pupils are not encouraged to bring valuable personal items to school. Mobile telephones are not permitted.

For Health and Safety reasons the wearing of jewellery is **NOT** allowed – apart from the wearing of 'one stud' earring in each year. All monies, which are sent to school, should be sent in a clearly marked envelope stating the amount, the children's name and the purpose for which it is intended. Pupils should not bring money into the building unless there is a specific purpose.

## Houses

Pupils belong to one of four houses. House points are awarded for a variety of reasons, effort, and good work, representing the school, helping others, being kind etc. All staff can award house points. The house with the highest number of points at the end of each academic year receives a reward. The houses are named after the Saints who are associated with churches within the Parishes.

Leonard	Loveston
	Blue
Elidyr	East Williamston
	Red
Caradoc	Lawrenny
	White
Jeffrey	Jeffreyston
	Orange

## The School Curriculum

Children are taught according to the Curriculum for Wales based on what is important in delivering a broad and balanced education. We provide a curriculum that delivers knowledge, skills and experiences that our pupils will need for employment, lifelong learning and active citizenship

The curriculum for Wales has replaced the National Curriculum and this is described on the right of the page.

Religion, Values and Ethics (RVE) education has replaced RE. Parents no longer have the right to request that their child is withdrawn from Religious Education Lessons.

Relationships and Sexual Education (RSE) is also a mandatory element of the Welsh curriculum.

Learners are also provided with experiences that develop their knowledge and understanding of Wales and their personal and social development. In teaching different curriculum areas our aim is to provide the children with a variety of high quality learning resources and to create a stimulating learning environment. All work is aimed at developing the children's ability to become skilled and independent learners who develop a positive attitude to their learning. The important skills of literacy, numeracy, digital competence, thinking and ICT are developed across the curriculum.

## New Curriculum 2022

### 4 purposes

The 4 purposes will be at the heart of our new curriculum. They will be the starting point for all decisions on the content and experiences developed as part of the curriculum to support our children and young people to be:

- ambitious, capable learners ready to learn throughout their lives
- enterprising, creative contributors, ready to play a full part in life and work
- ethical, informed citizens of Wales and the world
- healthy, confident individuals, ready to lead fulfilling lives as valued members of society.

### Key elements

The new curriculum will include:

- 6 Areas of Learning and Experience from 3 to 16
- 3 cross curriculum responsibilities: literacy, numeracy and digital competence
- progression reference points at ages 5, 8, 11, 14 and 16
- achievement outcomes which describe expected achievements at each progression reference point.

The curriculum will be organised into 6 Areas of Learning and Experience:

- Expressive arts
- Health and well-being
- Humanities (including RE which should remain compulsory to age 16)
- Languages, literacy and communication (including Welsh, which should remain compulsory to age 16, and modern foreign languages)
- Mathematics and numeracy
- Science and technology (including computer science).



In June 2023 Estyn inspectors visited the school. Inspectors praised the school as a “nurturing place for pupils, staff and visitors,” and praised pupils’ attitudes across the school, “the engagement of pupils in their learning, and their excellent behaviour, are notable strengths of the school.

We are passionate that all children experience success in St Oswald’s and promote the idea that there is joy to be found in working hard. All pupils are expected to try their best and each success along their learning journey is celebrated.

During the mornings children will follow lessons linked to best practice at Foundation Phase and Key Stage 2 for developing the skills of literacy and numeracy. The children are taught to read and then to use their reading as a pathway to greater knowledge and to the joy of reading for pleasure. They are taught to express themselves clearly, articulately and logically when speaking in order that they may be able to communicate with others. The children are also taught how to write, to spell, to use correct grammar and sentence structure and to have legible handwriting. These skills are then used to express their own ideas and feelings and to use literacy to communicate with others.

They are taught a wide variety of mathematical skills and these skills are then used in teaching them how to deal with mathematical problems across different subject areas. By learning how to deal with mathematical problems the children are encouraged to become increasingly confident in applying their numeracy skills outside of school.

Science is taught in order to awaken the children’s curiosity about the natural world and to give them the knowledge and skills to satisfy that curiosity.

Technology deals with the man-made world, including the world of computers; the children learn how to analyse problems and to design and create solutions to those problems.

History, Geography and Religious Education help each child to learn about the world he/she lives in and the culture and heritage of the people who inhabit it.

Physical Education is taught through movement, educational gymnastics, swimming, games and dance. Through these subjects children are helped to develop their ability to control and use their bodies as they grow in strength and maturity. PE is also a means by which children learn to help each other, to learn from each other, to share and work as a team.

Art and Music are taught to all children in order that they may have the skills to express themselves through sound and vision and to help them to be able to judge and appreciate the art and music of others.

Welsh is taught to all children as a second language in accordance with Pembrokeshire LEA policy as a valuable linguistic skill and a vehicle for the expression and enjoyment of the culture of the country. “provision for the teaching of Welsh is a strong feature of the school.” (Estyn 2023)

The ethos of the school promotes Christian values, such as honesty and compassion underpin all lessons and every conversation that we have with pupils.

## Assessment and Recording

Pupil's progress, aptitude and attitude are carefully monitored and recorded throughout their school life. Class teachers regularly assess individual pieces of work and set targets with pupils. Parents—teacher meetings are held twice yearly and a pupil progress report is shared at the end of the summer term,



## Homework

The school has a homework policy; it is set in each class and varies in quantity according to the age of the pupil. Class teachers inform parents as to what is set each term.

Pupils within the Foundation Phase, for example, will have phonic booklets and reading books to share with their parents, words to practice and perhaps something to find out or bring to school to reflect topic work or discussion. As part of extending our working practice, pupils and parents will be asked to complete activities at home based upon for example, rhymes / numbers.

Pupils in Junior classes may, as well as reading practice, have spellings and tables to learn, mathematics and a topic to be completed in the pupils Learning Log.

Homework is an opportunity for parents to take an active interest in their children's work and to offer support when necessary. It is important that this time does not become an anxious period for everyone, should your child experience difficulties please contact their class teacher. Homework is set with a link to classroom activities and should not be so time consuming as to affect family/ individual interests or activities. During times of the year, when school life is busy, homework may be suspended.

### Helpful pointers

Check with your child to find out what homework they have (Check homework timetable/reading diary/ClassDojo)

Encourage them to work in a quiet place so they can concentrate on their work

Note any problems and inform their teacher

Give positive praise and encouragement to the effort made

## Additional Learning Needs

Children who are identified as having a specific learning need are identified as quickly as possible when they enter school. Class teachers inform the school's ALN coordinator (ALNCo) of any pupil whose progress is delayed in comparison to other members of the peer group. A variety of support strategies may be implemented over a specified period of time. If progress is still a cause for concern further intervention takes place in the form of a Person Centred Planning (PCP) meeting with parents, pupils and professionals. In this meeting parties discuss if the pupil has ALN and whether a school based IDP is required or a referral to the Local Authority.

The Additional Learning Needs Co-ordinator for St. Oswald's is Mrs. C. Rees.

The school has been designed to facilitate access for all pupils with disabilities. All pupils are given an equal opportunity to access the curriculum and experience the range of opportunities on offer to them at the school.

The school has a defined policy for pupils with Additional Learning Need. Mrs. R. Wilson is the member of the Governing Body with responsibility for ALN.

Children placed in care of the Local Authority ( PLA) are supported throughout their time within Education. Mr M. Scale in the teacher for responsibility for PLA pupils who attend St Oswald's V.A. School. Mr Scale attends PLA meetings; liaises with the Local Authority Officer who is responsible for PLA provision and support and ensures all external agencies are informed of individual educational achievements.

Pupils, for whom English is an additional language ( EAL) receive guidance and support from LA officers. Specific, individual programmes are designed to support pupils to gain confidence in speaking, reading and writing written English



## School Meals

School meals are prepared and cooked on the premises. Dinner money should be paid to Pembrokeshire County Council (PCC). You will need to set up a cashless catering account, which can be achieved via the PCC website.

**All full time pupils can receive a free school meal (from September 2023).**

Families entitled to free school meals may obtain the relevant information and application forms from the Pembrokeshire County Council website

## Health Promoting School

St Oswald's is a Health Promoting School. Pupils are encouraged to bring fruit to school for break times or to buy fruit from the school fruit shop. Pupils are permitted to bring pure fruit drinks to school for lunchtime. Pupils are encouraged to drink water throughout the school day. Water is available for pupils. Mrs. M. Arthur is the Health Promotion Coordinators. **We are a non – smoking school and ask that smoking does not occur within, or on, the school premises. This also includes the car parking area.**



## Pastoral Care

The Headteacher has overall responsibility for the health, safety and security for the school and pupils. The school relies upon the close cooperation of all members of staff and parents to ensure all pupils are cared for. Class teachers look after those pupils within his or her class. Our records are frequently up-dated to reflect changes of address and telephone contacts. Please inform the school when any changes take place.

## Collective Worship

The whole school meets three times a week for 'Whole School' Acts of Worship which follows a theme from the Values for Life Collective Worship folder. During all Acts of Worship, achievements are celebrated and awards presented as appropriate. Throughout each term classes undertake a special Act of Worship on a Friday to which family and friends are invited. Reverend Steven Brett attends and leads worship with the children every Friday. Throughout the remainder of the week class teachers undertake 'Class Assemblies' based upon the Values cycle.

Parents have the right to withdraw their children from Acts of Collective Worship.

We aim to promote, through example and mutual respect, individuals who:

Understand Christian teachings and employ them within our school, their homes and families

Reflect upon their actions and grow accordingly

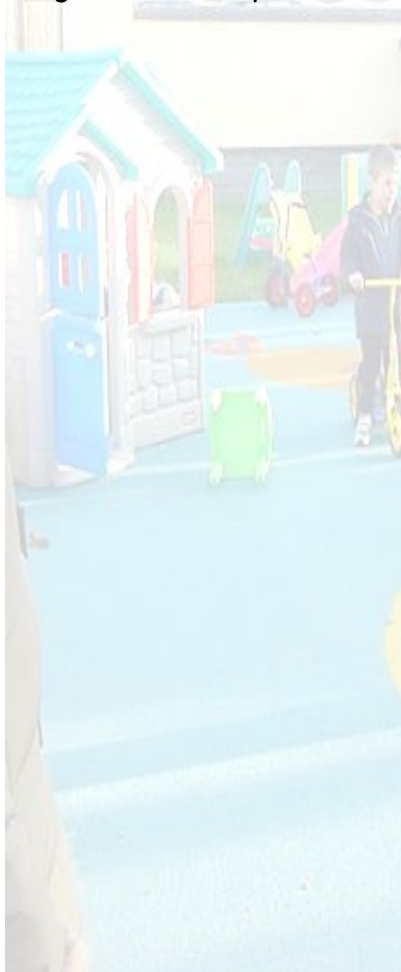
Show respect and responsibility for those around a round them

Treat themselves, others and their surroundings with care



## Safeguarding

The school, through the Governing Body, takes the safeguarding of all of pupils seriously. All staff employed, regular visitors, members of the Governing Body are all DBS checked. Adults who come into contact with pupils are trained to Tier 1 in Child Protection. All members of the teaching staff are trained to Tier 2 in Child Protection. Mr. Scale, Mrs. Rees & Mr. Harvey are the designated members of staff for safeguarding. The Governor with responsibility for Child Protection is Mrs. K. Jones. The Child Protection Policy is included in the information pack for new parents and is always available upon request.



From time to time accidents do occur; these are recorded and treated on the premises. Parents are advised of any treatment, which has been administered. In cases of more serious accidents parents are requested to attend school. If unavailable then the Headteacher, or senior member of staff would accompany a pupil to hospital and if required would stay with the pupil until the parent was available.

Children should not attend for 48 hours after experiencing vomiting or diarrhoea. As a school we do undertake the administration of medicines without the appropriate completion of forms. Medicines will not be administered on an ad hoc basis.

Items such as inhalers for asthmatic pupils are to be placed in a designated place within classrooms and / or the main office where pupils have access throughout the day. These need to be named and accompanied by a covering letter from parents.

Pupils are supervised before and at the end of the day by members of staff as well as at morning and afternoon break. During lunch time, midday supervisors carry out this supervision. Those pupils, whose behaviour is considered unacceptable, are reported to the Headteacher. Parents will be informed of such concerns. In the event of an exclusion occurring the LEA and Governing Body are informed.

A positive behaviour policy is encouraged and parents and pupils are asked to sign a home school agreement when pupils start at St. Oswald's. The Behavioural Policy is available to all parents. This policy will be part of the New Parents Pack and is available on the web site.

It is important and in the best interests of all pupils, parents keep the school informed about changes relating to addresses, telephone numbers, welfare of pupils, home circumstances, head lice, illnesses and or medication being taken at home.

During the year the School nurse will complete medical checks on specific year groups as well as spending time discussing general health with pupils when she visits the school. In the event of medical or dental appointments taking place during school time letters need to be forwarded to the school office.

## Discipline

Discipline and standards of behaviour are very important within our community at St Oswald's where all are valued and respected. All members of the school have a responsibility to encourage others to maintain high levels of appropriate behaviour. The overall responsibility for which rests with the Headteacher.

Pupils are expected to comply with acceptable standards of behaviour and, through the School Council, are directly involved in formulating the School's Positive Behaviour Policy. Pupils receive recognition for positive behaviour in the form of certificates; individual stickers and house points.

Bullying, either verbal or physical, will be acted upon immediately. If necessary, parents will be informed. The school has a Behaviour Policy that is available upon request.

Reasonable forms of punishment, such as the loss of a privilege, may be applied. However, continuous disregard of acceptable standards of behaviour, especially when health and safety of other pupils is at risk will result in pupils being excluded from school. It is important that as parents you read the Behaviour Policy and are aware of the procedures that apply to all pupils. This process involves the Governing Body as well as Pembrokeshire County Council and follows strict procedures.

The Home School Agreement, signed by parents and pupils on entry, re-affirms our principles and presents Parents, Pupils, Governors and Teachers with a working contract.

## After School Clubs

The school offers a variety of activities through its After School Club.

The following list is a selection of clubs which take place at lunchtimes and after school from Monday to Friday.

- Netball
- Rugby
- Tennis
- Golf
- Football
- Choir
- Orchestra
- Cricket
- ICT
- Dance
- Rounders
- Science
- Cricket
- Gardening
- Hockey
- Art

## The Friends of St. Oswald's

The Friends of St. Oswald's are a group of mums, dads, grandparents, carers, Governors and friends of the school who meet each term to discuss and promote fund raising events in the community which enhance the educational life of the school. The money raised is used to buy or replace equipment. The group also provide valuable support events such as Sports Day or St. David's Day celebrations, concerts and Coffee Mornings. The current Chairperson is Mrs D. James. The Friends' of St. Oswald's have a Facebook Page which is updated with events and photographs.

### Educational visits

These form an integral part of school life. Visits are arranged to link with aspects of the curriculum, being studied, and also to facilitate pupils' involvement with local schools and sporting events.

Pupils in Foundation Phase and KS2 are encouraged to become members of the URDD. Membership enables pupils to take part in local Eisteddfodau, swimming galas, cross country as well as football and netball competitions. For older pupils there is the opportunity to attend the URDD camp at Llangrannog or Cardiff.

All visits follow a strict procedure and written permission from parents is required. Parents may also be asked to make voluntary contributions towards the cost of such visits depending upon the nature and cost of the event.

Residential trips, such as Llangrannog and Morfa Bay, are not subsidised in any way and must be paid in full by parents/ carers.

### Parental Involvement in School Life

Parents and carers are encouraged to take an active and supportive interest in school life by supporting differing aspects for example: offering assistance in any area where they feel most confident e.g. hearing readers, helping with games lessons, art or craft, gardening, computers or maths.

Parents and carers are also invited to attend meetings or request meetings to discuss the progress of their child at any time with the class teacher or with the Headteacher. During the Autumn Term an initial meeting is held with parents to discuss progress and to set individual targets in the Basic Skills. Individual appointments are made with parents whose children are on the Special/ Additional Learning Needs Register each term to discuss their Individual Education Plan. A follow-up meeting to discuss progress is held in the Spring Term. Written reports are circulated during the Summer Term.

Communication from school to home takes a variety of forms, regular 'News letters' inform parents of forthcoming events, planned activities and diary dates. Class teachers inform parents of class events and themes and projects each term through a 'Class News Letter'.

The school is involved in a variety of activities to which family and friends are invited. Each term classes prepare an Act of Worship based on a theme, festival or religious event. We aim to celebrate all forms of personal and group achievement. During the Summer Term an afternoon or morning of 'celebration' is held to recognise successes gained over the last year. A special 'Leavers Assembly' is held for those pupils who will be moving on to secondary education.

During the year ( spring / summer) parents are invited to spend time in school and take part in lessons alongside their sons and daughters. This has proved to be a helpful strategy informing parents of the various teaching and learning styles used throughout the school.

St. David's Day (March 1<sup>st</sup>) is celebrated with the wearing of traditional costume and emblems and by singing, poetry recitation and drama in an Eisteddfod. Bilingualism is a main feature of our School Improvement Plan 2019-22.

If parents or carers have any concerns, they are asked to contact the class teacher in the first instance or the Headteacher. It is important that we are fully aware of individual concerns as soon as possible. It is not always possible to discuss matters at the beginning of the day and that the arrangement of an appointment may cause unnecessary delay and increase anxiety but in extreme situations arrangements can be made. Problems cannot be solved or appropriate action taken if we are unaware of the nature of the problem.

Should you wish to make a formal complaint, relating to the curriculum or any matter, there is a Complaint's procedure set out by Pembrokeshire County Council. This begins with the complaint first being lodged with the Headteacher, who then advises on the following procedural steps. All complaints are logged and investigated. The complaints procedure is included in the New Parents Pack and is available on the website.



## Health and Relationships Education

The schools programme of health and relationships education is linked to areas of the National Curriculum and has been agreed by the Governing Body.

The children explore growth and change through many curriculum areas but the reproductive aspects are not taught until Year 6.

## Joining our School

If you would like to seek admission for your son /daughter to join St Oswald's V.A. Primary please contact the school to access an application form.. If you wish to discuss this further please telephone the school on 01646651409. If you wish to arrange a visit to school we will arrange a time when you can look around the school and ask any questions you might have about teaching and learning. During the COVID-19 pandemic visits will only be able to take place when the restrictions allow this and will have to be conducted in a COVID secure way. We will arrange for your child to spend some time in school during the term before they start, so that he or she may become used to the school environment. A booklet is available from the school which will give ideas and suggestions for preparing your child for school. We hope this will help in enabling a child to settle quickly into the routine of school life.



St. Oswald's is well established within the community of the Parishes and locality. We greatly value and appreciate the constructive comments, ideas and offers of help, which we receive, from you as parents, our children, Governors, friends and the communities which the school serves. As the school grows we will watch, plan and pray for the children in our care. It is our aim to give all of our pupils, your children, the very best learning opportunities that we can provide through high quality teaching opportunities. Both disciplines are a two way process, by our teaching we learn, through our learning we teach. St. Oswald was a peacemaker, builder and problem solver. Our expectations are that our children emulate his teachings and practices.